Fall 2020 – Amy Zeh Virtual Service-Learning Student Showcase

Criteria for the Live and Recorded Presentation of the Showcase

Presentation and Abstract Guidelines:

- You should include the purpose of your project, highlight activities, and briefly indicate what you learned.
- We will also ask you for the number of people (or animals or trees) impacted. This number should include a fair estimate of the size of the group your work was able to help/support (so if you prepared 20 supply kits for children who are homeless, your impact number should be 20, whether or not you directly handed the kits to all 20 children.
- Note: This number should not include the parents who may have been able to afford a motel room or dinner because they did not have to pay for those supplies. These indirect impacts are often immeasurable because they are so far-reaching.

Live Presentation Judging:

- Each project will be scheduled in 10-minute time slots. The presentation should last from 5 to 7 minutes, and you should allow 2-3 minutes for Q&A from the judges
- For group projects, at least one (1) person must be available to present during
- The presentation must be in PowerPoint and everyone present must have a speaking portion
- You will be allowed to share your screen to showcase the PowerPoint during the call with the judges
- Make sure it presented well, aesthetically pleasing, with not too many words or small fonts.
- Make sure you follow presentation protocols, as well as efficient verbal and non-verbal communication

Recorded Presentation:

- Recorded presentations will be added to a Canva course for people to view throughout the event, Monday, November 16 to Wednesday, November 19
- The presentation recording should last from 5 to 7 minutes
- It must be a PowerPoint presentation and everyone from the group must have a speaking portion
- Make sure it presented well, aesthetically pleasing, with not too many words or small fonts.
• The presentation should follow the same structure as the summary submitted but is expected to highlight elements that the team considers most significant to the overall experience
• **Recorded presentations should be emailed to Experiential Learning** ([oel@ucf.edu](mailto:oel@ucf.edu)) **no later than Friday, November 6**

Guidelines Before Submission of Recording:

• Before submitting your video, watch it in its entirety to make sure there are no glitches or technical issues
• Quantify achievements and activities whenever possible
• Add citations when required to avoid plagiarism
• Remains consistent with color, font, and branding throughout the presentation

For Group Presentations:

• You will need to know the correct spelling of each group members name, their UCF ID number (7 digit), and the name of your group/team
• Political/vulgar group names are not permissible
• All correspondence will go to the person submitting the application
• Any award will be shared equally by listed members of the group who are eligible to receive an award

For any questions or concerns email [oel@ucf.edu](mailto:oel@ucf.edu)