

### **Service-Learning Certificate Criteria**

The certificate program in service-learning is designed for students in any discipline who seek to engage in a reflective analysis of community service as it relates to academic course work. Service-Learning is an established and well-tested teaching method that uses a community setting as a living laboratory in which students apply theories or skills taught in traditional classrooms to real-world environments. Service-Learning furthers the learning objectives of the academic course, addresses community needs, and requires students to reflect on their activity in order to gain an appreciation for the relationship between civics and academics. Through service-learning courses, students develop academic skills, civic responsibility, and career opportunities. The certificate is open to all undergraduate and graduate students in any major.

### **Credit Hour/Course Requirements**

Four (4) UCF approved service-learning courses that total at least 12 hours. Students may choose any of the UCF-approved service-learning courses in any discipline to satisfy the credit hour requirements. Service-Learning courses are designated with an "SL" and can be accessed under "special groups" in the class schedule. You may also access a current service-learning designated course listing at <https://explearning.ucf.edu/students/student-resources/>.

### **Transfer Credit from Institutions of Higher Education**

UCF does accept up to three (3) service-learning credit hours from other institutions of higher education. A student seeking to transfer credit hours toward the certificate must submit the following documents via email to the Program Director of Service-Learning at UCF ([Amy.Zeh@ucf.edu](mailto:Amy.Zeh@ucf.edu)).

- Student must provide service-learning course syllabus from previous institution
- Student must provide documents/artifacts created for the service-learning course from previous institution
- Student must respond to reflection questions that focus on his/her service-learning experience and how it reinforced the course curriculum at their former institution. Reflection questions are available on the Experiential Learning website at <https://explearning.ucf.edu/students/student-resources/> or by request from [Amy.Zeh@ucf.edu](mailto:Amy.Zeh@ucf.edu).

Transfer students are encouraged to apply for the certificate as soon as they successfully transfer to UCF from their former institution. This will give them an early opportunity to consider incorporating current designated service-learning courses into their busy and demanding academic schedule. Current designated service-learning courses can be found at <https://explearning.ucf.edu/students/student-resources/> or by request from [Amy.Zeh@ucf.edu](mailto:Amy.Zeh@ucf.edu).

### **Other Requirements**

- Minimum GPA of 2.5 in UCF-approved service-learning courses
- Minimum of 60 community service hours in UCF-approved service-learning courses
- Students who are eligible to receive the Service-Learning Certificate must apply for it when they file their intent to graduate the semester prior to graduation.